Citing References - Examples


PRINTED PUBLICATIONS

Books
Author’s name

- surname first.
- if there are two authors give details of both.
- if there are three or more authors give all their names separated by commas and an "&" between the last two.
- if the work is edited, - after the author's name, add abbreviation (ed).
- if the work has no author, the title is given first.

Year of publication
Title of the book underline if hand written ; in italics if word processed.
Publisher
Place of publication

Examples

Periodical journals, magazines or newspapers

Author’s name - surname first.
Year of publication
Title of the article - in quotation marks.
Name of magazine - underlined or in italics.
Volume number and/or issue number, day and month.
Page numbers used - p. for single page, pp. for multiple pages.

Examples

Encyclopedias

Title of encyclopedia - underlined if hand written; in italics if word processed.
Year of publication
Title of article- in quotation marks
Volume number of encyclopedia.
Publisher
Place of publication

Examples
If you refer to more than one article in an encyclopedia, give a general citation for the encyclopedia only

Example

Pamphlets

- **Title of pamphlet** - underlined if handwritten; in italics if word processed.
- **Year of publication** (where available)
- **Pamphlet number** (where available)
- **Publisher**
- **Place of publication**

Example

*Coastal weeds of the Cradle Coast region, 2003, Australian Plants Society, Tasmania Inc., Ulverstone (Tas)*

ONLINE AND DIGITAL PUBLICATIONS

CD-ROM

- Author’s name (if known) - surname first.
- Year of publication.
- Title of article - in quotation marks.
- Name of the CD-ROM - underlined if handwritten; in italics if word processed.
- (CD-ROM) in brackets.
- Publisher.
- Place of publication - if available.

Example


World Wide Web article

To cite files available for viewing/downloading via the World Wide Web.

- Author’s name or institution name (if known)
- Year of publication or last revision
- Full title of the document in *italics*
- The name of the organisation responsible for the website
- The date you viewed the material on the web
- URL or web address

Example

Website with author


Website without author

(N.B. http addresses are 'case sensitive' - that means that the case, upper or lower, of every letter must be copied exactly).

**Other Online Publications and Communications**

Visit the following links for more examples of how to cite different types of WWW articles, FTP, Email, Gopher, online periodicals etc.

Referencing electronic sources - Deakin University

APA Style : Electronic References

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**FILMS, TELEVISION, VIDEO AND AUDIO**

Cite the director/producer (if known), date of production, title and production company.
If you have sourced a video or an audio tape, write (Videorecording) or (Audiorecording) in brackets after the title. If the source is directly from television or a film, the citation should be self evident.

**Example**
*What are we going to do with money?* 8 August 1992, ABC Television.

**PERSONAL COMMUNICATIONS**
Details of personal communications do not need to be included in a bibliography. They should be presented as a textual reference within your assignment or as incorporated information in the assignment.

**Example**
I understand a decision has not been made regarding the location of the bridge (Brown, P.C. 1988, pers.comm., 2 May).
or
In a interview I conducted on 2 May 1988, Mr P.C. Brown said....

**TEXTUAL REFERENCES**
A textual reference is an indication within your assignment of the source of your information. A bibliography is a list at the end of your project of all sources used.
If you need to refer to an author or a work within your assignment, acknowledgement of the source is placed immediately at the end of the statement:
**Example:** The author talks about the link between materialism and popularity (Jones 1983, 73).

If you quote without mentioning the source, put the author’s name, year of publication and page in brackets after the quote. Full details of the source are given in your bibliography at the end of the assignment.

**Example**
"Success as Willy conceives it is largely material, for to be well liked and to be materially successful are inextricably linked in his mind." (Jones 1983, 73)

If you want to preface the quote by acknowledging the source you write:
Jones (1983, 73) states that "Success as Willy conceives it is largely material."

If you are quoting directly from a play or poem, you need to set it out on separate lines as it is in the text. Indent the quote and do not use inverted commas.

**Example:**
Toll for the brave
The brave that are no more:
All sunk beneath the wave,
Fast by their native shore.
(Cowper, 1782, 102.)